

PETITION REQUIREMENTS

Re: Petition for Special Use / Site Plan Review

Dear Petitioner:

Before a date can be set for your hearing

1. You must send the required hearing fee

Check or Money Order for \$200 payable to "JEROME TOWNSHIP"

Write for "Planning Hearing" on the bottom left of the check.

Mail to: Treasurer of Jerome Township, 737 Beamish Rd, Sanford MI 48657

2. Send this Special Use request and / or Site Plan along with the required documentation.:

Planning Commission Chairperson,

By mail or preferably scan or take picture of documents and send via email

Victor D. Caney

PC Chairman

737 Beamish Rd.

Sanford, MI 48657

Email: PC.Jerome.twp@gmail.com

Phone: 989-600-6124

3. SITE PLAN or drawing showing:

- a. Property dimensions with locations and set backs of structures

4. FILL IN THE FOLLOWING INFORMATION for any that apply

- a. Date Building Inspector denied building request if applicable:

- b. Your Special Use Request if applicable:

- c. Agree to allow Planning Commission members to enter

Subject property for the purpose stated in the petition.

- d. Tax code of subject property_____

- e. Name of Owner of property_____.

- f. Address of property_____.

- g. Your address and telephone _____.

OWNER SIGNATURE_____ **DATE** _____