

JEROME TOWNSHIP CEMETERY



RULES & REGULATIONS

303 Center Street | Sanford, MI 48657

INTRODUCTION

In presenting these rules and regulations, we hope you will cooperate with us and that the provisions of herein will be carefully considered and kindly received, as we are all working together to promote the welfare and beauty of our cemetery.

It is the aim of the Jerome Township Board to make the cemetery a quiet, beautiful resting place for the deceased as well as keeping abreast of modern cemetery improvements, proper mode of burial and respectful observance of the sacredness of the cemetery.

Purchasers of lots acquire simply the right and privilege of the burial of human remains and the erection of markers, subject to the regulations now in force or those enacted by the Jerome Township Board in the future.

Let us not forget our cemetery is a sacred place and the markers are a message to future generations. Our cemetery will grow in beauty only by the effort and resources provided.

NOTICE

It is our suggestion that persons wishing to purchase lots first inspect them at the cemetery under the direction of the Township Clerk before payment has been made. This will insure that the buyer knows where the lots are located. All arrangements for cemetery lots and services must be made with the Township Clerk. Payment can be made to the Clerk or the Treasurer.

GENERAL INFORMATION

- All graves are so designed so that the deceased head to the west and feet to the east.
- All graves in each lot are numbered south to north.
- The order of interment is up to each family. Most, however, place the wife to the right (as one faces east) of the husband.

DEFINITIONS

A. BLOCK

Location of Lots & Plots within the Cemetery

B. SECTION

Section indicates split in Blocks (Primarily Block A “Old Cemetery”)

C. LOT

A group of plots depending on the Block & Section

D. PLOT

Single space plots are individual graves. The term grave space is an area necessary to accommodate an interment. Plots (aka Grave Spaces) in Sections A, B, C, D and E are one lot, one plot, 4’x 10’.

E. INTERMENT

Interment means the disposition of the deceased person by burial or burial of the deceased person's ashes.

F. MARKER

A marker is flush or above ground indicating the given names of the deceased or the given and family names of the deceased.

G. LOT MARKER

A lot marker is a ceramic or cement post or metal marker used by the cemetery to indicate lot or grave corners.

H. RESIDENT

Resident means a person who has been a property owner for at least one year at the time of purchase or any person who has ever lived in the township for at least ten years at some point in time. Special exceptions may be made by the Township Board on an individual basis.

I. NON-RESIDENT

Non-resident means a person who is not a property owner or a person whose legal residence is not in Jerome Township.

GENERAL REGULATIONS

CONDUCT IN CEMETERIES

1. Rubbish should be placed in proper containers as provided.
2. Wild or domestic flowers, trees and shrubs are placed for the beautification of the cemetery and are not to be picked or mutilated.
3. Alcoholic beverages are not to be consumed in the cemetery.
4. Pets are not permitted on the cemetery grounds.
5. Advertising is not permitted.
6. Firearms will not be permitted in the cemetery except for authorized volleys at burials or memorial services.
7. The township shall not be responsible for any damage to lots and structures or objects thereon, or for flowers or articles removed from any lot or grave. It is of the utmost importance that there should be strict observation of these regulations. All persons within the cemetery should avoid conduct unbecoming to a sacred place.
8. Closed Dusk until Dawn.

TRAFFIC

The following traffic laws of Jerome Township Cemetery shall be observed by all patrons:

1. A person driving in the cemetery shall be responsible for any damage done by his or her vehicle.
2. No driving in excess of 15 miles per hour.
3. No driving off established roads without permission.
4. No use of cemetery roads as public thoroughfares.
5. No snowmobiles, all-terrain vehicles or other non-licensed motor-driven vehicles, with the exception of normal maintenance equipment, are allowed.

COLUMBARIUM REGULATIONS

1. Number of burials per niche. Two cremains in a double niche.
2. Interments and disinterments. All interments and disinterments shall be performed by cemetery personnel.
3. Bronze name plates. The township shall be responsible for design, ordering and placement of all nameplates on the niches.
 - a. Veteran medallions supplied by the VA can be attached upon request by cemetery personnel.
4. Flowers/Shrubs. No flowers, glass containers or decorations, other than those placed by cemetery personnel, are permitted on or around the columbarium, however one small bouquet of fresh flowers may be placed on the base at the time of interment until they are wilted.
5. Personal items. Only cremains shall be allowed inside the niches. No personal items shall be allowed.
6. No alterations can be made at any time to the columbarium except by cemetery personnel

MAINTENANCE

1. General Care
 - a. The township will provide the cutting and trimming of grass and other care that is necessary to maintain a uniform appearance of the cemetery.
 - b. All grave openings will be seeded or sodded by cemetery personnel at the appropriate time.
 - c. The general care assumed by the cemetery shall in no case mean the maintenance, repair or replacement of any memorial placed upon lots, nor the doing of any special or unusual work in the cemetery. Nor does it mean the reconstruction of any marble or granite work on any section or plot in the cemetery caused by the elements, an act of God, common enemy, thieves, vandals, unavoidable accidents or by the order of any civil authority, whether the damage be direct or collateral, other than as herein provided.

PLANTINGS AND IMPROVEMENTS

1. All plantings and other improvements to lots shall be done under the direction and with the approval of the Township Board, cemetery personnel or persons duly authorized.
2. Care of shrubs placed upon grave sites are the responsibility of family members.
3. Copings, fences, and structures of wood or other equally perishable material are prohibited. Those structures or enclosures established on any lot previous to the adoption of these regulations which have, in the judgment of cemetery personnel, become unsightly by reason of neglect or age, shall be removed.
4. *Summer decorations are allowed from May 1 to October 31. Decorations such as potted plants and wreaths are permitted, including special decor for most holidays. These items may be removed when, in the judgment of the cemetery personnel, they have become unsightly by reason of neglect or age. All potted plants are to be placed within 16" of their markers.
5. Surfaces other than earth or sod are prohibited. Such items as decorative crushed stone and bark are not permitted around plot (aka grave space) and may be removed without notice by cemetery personnel.
6. Receptacles for cut flowers will be permitted if installed flush with the surface of the lawn and not to exceed 16" from the marker. Artificial flowers without receptacles are prohibited.
7. *Winter decorations consisting of evergreen blankets or wreaths may be maintained on graves from Thanksgiving until March 1 at which time they shall be disposed of by cemetery personnel.
8. Rubbish, refuse and unused containers must not be left on plots. They should be placed in proper containers that are provided. An owner may embellish his lot or grave with shrubs subject to obtaining permission from cemetery personnel. Planting out of harmony with the general landscape design of the cemetery grounds is not permitted nor is planting which may interfere with adjacent lots. The owner may choose from a variety of shrubs and evergreens for planting on the lot.
9. Plant materials which die, grow too large, or of a type not permitted by these regulations, may be removed by an individual

owner. Cemetery personnel may also remove such items at the request of the owner, if living. However, no liability shall accrue to the township if such notice is not given. Replacement with approved materials may be made by an individual owner. (*Owner requests of removals must be completed by work order through the township clerk's office.*)

10. If flowers or ground cover are planted, the beds should be next to a monument or marker, be clearly defined, be well maintained and not to exceed 16" from the marker.
11. Monument embellishments are limited to toys, trinkets, and ornaments that can be staked or secured near or on the monument or it's foundation as to not interfere with ground maintenance. Additionally, embellishments must be within 16 inches of the grave marker. Loose objects or objects outside of the permitted area will be removed by cemetery personnel.

MARKERS

All markers shall be placed upon foundations of solid masonry which are installed by the township Sexton. The top of foundations for markers shall be smooth and level. The foundation will be constructed so that the appearance of markers will be aesthetic and conform to maintenance standards. All foundations will be a minimum of two inches wider than the marker. All foundations will be placed so that they will be symmetric with others for maintenance purposes.

NOTE: Some foundations do not apply because of the date they were put in place.

FUNERALS AND INTERMENTS

1. Funerals

- a. All funeral processions within the cemetery shall be directed by cemetery personnel.
- b. Workmen engaged in the vicinity of a burial shall suspend their labors during services.
- c. Funeral directors, upon arrival at the cemetery, must present the necessary burial permit from the County Health Department.
- d. The cemetery personnel will remove the funeral designs and floral pieces as soon as they become unsightly.

2. Interments

- a. Michigan Law REQUIRES Burial Transit Permits for ALL interments & cremains. Failure to comply could result in legal action.
- b. Interments may take place on Sundays or holidays according to the current rates. Holidays are designated as New Years, Good Friday, Memorial Day, July Fourth, Labor Day, Thanksgiving, Friday after Thanksgiving and Christmas.
- c. No grave will be opened unless the plot has been purchased in advance or the funeral director assumes responsibility for payment of said plot(s).
- d. Funeral directors making arrangements for burials shall be responsible for all charges.
- e. If the deceased to be interred is not the lot owner or is not a member of the lot owner's immediate family, written consent of the owner, owners, or authorized agent must be filed with the Township Clerk before interment will be permitted.
- f. All burials shall be in vaults or concrete rough boxes except interments of ashes from cremation or infant burials in caskets sizes 2' and 2'6".

- g. A standard adult grave is limited to either one body (adult) and 2 cremains; 1 body (adult) and 1 body (infant) at head or foot; or 4 cremains.
- h. Not less than 48-hour notice shall be given in advance of any time of any funeral to allow for the opening of the burial space.

3. Disinterment or Re-interment

- a. Disinterment and re-interment shall not be made without permission of the Township Clerk, the lot owner, and next of kin of the deceased, and the proper permits from the County Health Department or Circuit Court.
- b. The Township Board or cemetery personnel shall not be held responsible for errors in location of graves on lots arising from improper instructions of lot owners. Orders from funeral directors shall be construed as orders from owners.
- c. Under no circumstances shall the township or its employees assume responsibility for error in opening graves. No grave shall be opened except by personnel employed by the cemetery management.

PRICES AND CHARGES

1. Conditions of grave purchase

- a. All lots and plots “plot (aka grave space)” shall be sold subject to these regulations as they may be amended from time to time and the certificate shall so state. Certificates are subject to the rules and regulations pertaining to the Jerome Township Cemetery as they may be published by the township from time to time.
- b. No grave space shall be used for any purpose other than the burial of human remains and the placing of appropriate memorials.
- c. Burial areas are exempt from ordinary taxes and cannot be seized on execution.
- d. No mortgage or other encumbrance shall be given on any plot (aka grave space) or lot.
- e. No burial area may be purchased or sold or rights transferred for speculative purposes.
- f. A grave, whether plotted as a single grave or part of a multi-grave lot, may be sold as a single grave or in any combination of graves.
- g. When a plot is purchased by more than one person, each person's interest in the lot shall be specifically defined.
- h. The Township Board may periodically alter the fees to accommodate increased costs.
- i. In an effort to conserve and maintain the best usage of Jerome Cemetery, the township at its discretion, and on a case-by-case basis, may buy back unused cemetery plots at an equitable price if an original certificate is provided or other legal documentation of proof of ownership.
- j. Current fees and charges as adopted by the Township Board are available upon request.

2. Conditions of Transfer

- a. Upon the death of the owner or the last to die of joint or multiple owners of a plot (aka grave space), ownership of remaining spaces shall be governed by the disposition as set forth in the last will and testament in the case of a testate estate, or by the laws of descent and distribution of the State of Michigan in the case of an intestate estate. It shall be the responsibility of anyone claiming ownership of a plot (aka grave space) under these provisions or as a result of any transfer of ownership, to provide the township with such proof as shall be satisfactory to the township of said person's legal ownership of said plot (aka grave space).
- b. Burial Rights ownership may be transferred only by endorsement of an assignment of such burial permit upon the original burial permit form issued by the Township Clerk, approved by the Clerk, and entered upon the official records of the Clerk. Upon such assignment, approval and record, the Clerk shall issue a new burial permit to the assignee and shall cancel and terminate such records of the original permit thus assigned.

RECORDS

The Township Clerk shall maintain records concerning all burials, issuance of burial permits and separate them from any other records of the township. The same shall be open to public inspection at all reasonable business hours.

ENFORCEMENT

The cemetery personnel and Ordinance Enforcement Officer are hereby empowered to enforce all the above regulations and to exclude from the cemetery any person violating the same. The cemetery personnel shall have charge of the grounds and buildings including the conduct of funerals, traffic, employees, plot owners and visitors and at all times shall have supervision and control of all persons in the cemetery.

GENERAL

The township hereby expressly reserves the right to adopt additional regulations or to amend, alter or repeal any regulation, section, paragraph or sentence at any time. Sufficient notice will be given by the Jerome Township Board of any rule change that will create expense, hardship or inconvenience to lot owners or other individuals having business with the cemetery.

JEROME TOWNSHIP BOARD

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<http://www.jerometownship.org/services/cemetery.htm>

Steve Rice, Supervisor
Gil Bernier, Clerk
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Laura Norcutt, Trustee
Sarah Jo Rowley, Trustee

Revised & Approved 06/12/24